## The Consumer Contracts (Information, Cancellation & Additional Charges) Regulations 2013 CANCELLATION NOTICE

## CANCELLATION RIGHTS

The Consumer has the right to cancel the contract is he/she wishes and that right can be exercised by delivering or sending (including by electronic mail) a cancellation notice to HEATBASE Ltd at any time within the period of fourteen days starting with the day of receipt of a notice on a durable medium of the right to cancel the contract. Cancellation should be communicated in writing or by email to HEATBASE Ltd to the address or email below.

Cancellation is deemed to be served as soon as it is posted or sent to HEATBASE Ltd or in the case of an electronic communication from the day it is sent to us.

This Cancellation notice issued to you can be used to exercise this right and can be issued in person or sent by post (in which case you should obtain a Certificate of posting or a Recorded Delivery slip. You are advised to take a copy of the Cancellation Notice before returning it to us).

## **CANCELLATION NOTICE**

If you wish to cancel the contract YOU MUST DO SO ON A DURABLE MEDIUM and deliver personally or send (by post or electronic mail) a cancellation notice to the person/business below. You may use this form if you want to, but you do not have to. (Complete and return this slip **ONLY IF YOU WISH TO CANCEL THE CONTRACT**).

To: HEATBASE Ltd, 38 Castle View, Amble, Morpeth, Northumberland, NE65 0PG. or email office.heatbase@gmail.com I hereby give notice that I wish to cancel my contract.

Name and site address of consumer, or property address for Business to Business contract. Also description/type of contract in either situation

Signed.....

Date.....

By the Customer or on behalf of the Customer